



**WHITEFISH CHRISTIAN ACADEMY
CONTINUOUS ENROLLMENT CONTRACT**

By signing the Continuous Enrollment Contract (CEC), I agree to the following guidelines:

- I agree to the Continuous Enrollment policies (CE) and any amendments made throughout the school year which have been approved by the Board of Directors. My student(s) will remain at WCA unless I formally withdraw.
- I will inform WCA of intent to withdraw by the last Friday before Spring Break of every school year.
- This CEC applies to all future school years until graduation or formal withdrawal.
- CE fees for each subsequent school year will automatically be charged through FACTS after the 2nd Friday of February until graduation or formal withdrawal of my student(s).
- The CE fees are not refundable if I withdraw my student(s) after the last Friday before Spring Break.
- The first month's tuition payment is non-refundable and must be scheduled for withdrawal no later than September 1st.
- If I withdraw my student(s) after August 1, but before the end of the second school week, I will pay an additional one-month tuition penalty. If I withdraw my student(s) after the second school week of any semester, I will pay tuition for that entire semester.
- Exceptional Circumstances: Under the following exceptions, families withdrawing their students after enrollment are exempt from financial penalties:
 - The WCA administration determines that the school cannot meet a student's educational needs;
 - The WCA administration determines a student's mandatory withdrawal;
 - A family relocates 25 miles or more from current address;
 - After completion of the FACTS Financial Aid application by the last Friday of April, the financial-aid amount is insufficient to meet a family's needs.

I, the undersigned Parent or Legal Guardian, have read this agreement and agree to its terms.

Student _____

Grade _____

Parent/Guardian Signature _____

Date _____

Parent/Guardian Signature _____

Date _____